



Job Title: Prevention Director of Strategic Partnerships and Program Development

Status: Full-Time Exempt

Reports to: Executive Director

Job Summary: The Prevention Director of Strategic Partnerships and Program Development is responsible for the overall administration of Prevention & Education Services. Key functions of the role include program development (all aspects from planning through evaluation and reporting), departmental strategic planning, and program implementation from a social change perspective. This position will ensure that the structure of the Prevention and Education department is sustainable and our programs are scalable utilizing logic models and application of data to program development. This includes supervising a team of staff members; building collaborative relationships with community partners; identifying new strategic partnerships and structure of implementation; and overseeing all outreach and administrative processes.

The Prevention Director of Strategic Partnerships and Program Development is a representative of The Blue Bench in community settings and attends community meetings as an agency representative. This position requires occasional evenings and weekends; flexibility is a must. Driver's license and transportation is required for travel to training locations throughout the Denver area.

Qualifications, Knowledge, Skills, and Abilities:

- Passionate about changing social norms around sexual violence
- Strong understanding of sexual violence prevention public health framework, theories of change, and research
- Demonstrated skills writing and speaking about sexual violence
- Excellent written communication skills; ability to learn and write about nuanced and complex subjects
- Bachelor's degree in gender studies, human services, social work, sociology, public health, public education or related field required. Master's level degree preferred.
- An understanding of Title IX and the Colorado Department of Education Guidelines, as well as experience in school structure and relationship building
- Strong understanding of, and commitment to, anti-oppression framework in sexual violence prevention
- Strong understanding of Positive Youth Development model

- A minimum of 5 years of experience with staff supervision and program development
- Project management
- Demonstrated strengths-based leadership skills
- Fluency in Spanish and English preferred

Primary responsibilities include:

- Program development: logic models, implementation project management, process evaluation, outcomes evaluation (in collaboration with our research partner)
- Support on grants for prevention programs and grant reporting
- Strengths-based supervision for department staff:
 - Supervision of full-time prevention staff: oversee systems and processes for departmental functioning
 - Determine staff structure needs in order to align with strategic planning
 - Conflict resolution
 - Staff development
 - Performance reviews
- Represent The Blue Bench at community meetings
- Determine feasibility of new partnership structures in the short and long term
 - Create funding models for new partnership structures
 - Cultivate relationships with organizations for collaboration
- Work closely with the Executive Director on departmental budget
- Oversee development of Youth Engagement Program
- Make presentations to funders, community organizations, etc.
- Develop and monitor implementation of departmental policies, including: Mandatory reporting, student disclosure support/response, classroom practices, professional expectations of all team members
- Oversight of all logistics, administrative functions, systems planning and implementation

The Blue Bench is an equal opportunity employer and dedicated to a policy of non-discrimination and equal opportunity for all employees and qualified applicants. People with disabilities, people of color, indigenous people, and LGBTQ candidates are strongly encouraged to apply.

Please submit resume, cover letter, and salary requirement to:
kcarter@thebluebench.org.