



the blue bench

**Job Title:** Bilingual Case Manager

**Status:** Full-Time, Exempt

**Reports To:** Co-Director of Client Services: Advocacy

### **About The Blue Bench**

At The Blue Bench, our mission is to eliminate sexual assault and diminish the impact it has on individuals, their loved ones and our community through comprehensive issue advocacy, prevention, and care. Our hope is to one day live in a world where sexual assault no longer exists; where there are no more victims, friends and families suffering in its wake. This is what inspires our efforts. And until that day comes, our work is not complete. Inspired by the courage of one another – as survivors, activists, advocates and community leaders, The Blue Bench has helped hundreds of thousands of Denver-area individuals find the courage to move from victim to survivor.

### **Job Purpose**

The Blue Bench is seeking a Bilingual Case Manager to join the Client Services Team. This position serves as an advocate for victims of sexual assault as they navigate through the medical and social service communities, the law enforcement reporting process, and all phases of the criminal legal system, including post-sentencing. The Bilingual Case Manager's duties have a particular emphasis on the Latinx and Spanish-speaking communities in the Metro Denver area. The Case Manager provides emotional support and crisis management in addition to assisting survivors with accessing needed resources and information and developing support systems throughout their healing journey. This role can also support survivors in staying informed and heard if the person who harmed them is serving a sentence in a community supervision program. They also build and maintain partnerships in the community to support survivor needs. As a community advocate, the Bilingual Case Manager educates the metro Denver community on the issue of sexual violence, to enhance utilization of The Blue Bench's services by Latinx and Spanish-speaking individuals.

The ideal candidate is a trauma-informed and compassionate advocate, who is passionate about providing emotional support to survivors, while helping them navigate resources and systems, and connecting them to appropriate services. They can stay centered and focused during the midst of high emotion, have high emotional stamina, and can be a voice in community- and systems-based spaces on behalf of survivors. Experience working within or adjacent to the criminal legal system is helpful but not required. They are also flexible, adaptable, and have a strong commitment to anti-racism and anti-oppression values.

### **Essential Duties & Responsibilities**

#### Direct Service/Advocacy

- Conduct comprehensive client needs assessments to create an effective trauma-informed case management plan.

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- Provide individual crisis stabilization, immediate support, information and/or referrals and resources
- Be On-Call one (1) day per week, 6:30am – 6:30pm, for hospital accompaniment to provide advocacy and emotional support
- Maintain regular contact with caseload. Remain organized and diligent around client needs and follow up contact.
- Meet or accompany clients to police departments, court proceedings, local Family Justice Centers, and/or other community resources centers.
- Possess or develop a clear understanding of various reporting, legal, post-sentencing, medical, and application processes. Communicate this information to clients in a clear, effective manner
- Provide information, updates, and notification to clients about sex offense treatment and supervision programs
- Assist with clarification and reunification when requested by the client

### Outreach/Community Engagement

- Liaise and coordinate with police departments, district attorney offices, landlords, and other community partners as needed
- Serve as a liaison and resource for clients with offender interdisciplinary teams when requested by the client
- Engage in community networking and outreach to build and maintain partnerships and help ensure resources are trauma-informed, accessible, and culturally responsive

### Life of the Organization

- Fully participate in organizational activities including staff meetings and learning times
- Serve as a member of the Client Services and On-Call Teams, with a collaborative approach to problem solving

### **Job Qualifications, Knowledge, Skills, and Abilities**

- Bilingual skills in English and Spanish required
- Experience in crisis response, case management and/or victim advocacy
- Bachelor's degree from an accredited college or university with major coursework in human services, social work, psychology, counseling, sociology, or related field/experience
- A minimum of two (2) years direct client experience
- Experience working with and an understanding of sexual violence or other interpersonal trauma
- Strong verbal and written communication skills
- Ability to establish and maintain community partnerships and survivor resources
- Excellent interpersonal skills and experience collaborating with external partners and within interdisciplinary and team settings
- Flexible and adaptable to the ebbs and flows of an unpredictable workflow and work schedule

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- Organized, effective problem solver, with ability to initiate and execute work responsibilities independently
- An understanding of cultural influences on behavior in multicultural communities. Must be open to working with diverse populations
- Understands and values equity as an organizational operating principle and is committed to continued learning on issues related to justice, diversity, equity, and inclusion

### **Compensation**

This is a full-time non-exempt position, and the rate of pay is \$56,000 - \$60,500. Rate of pay is negotiable based on experience and qualifications.

The Blue Bench is an equal opportunity employer and dedicated to a policy of non-discrimination and equal opportunity for all employees and qualified applicants. People with disabilities, people of color, indigenous people, and LGBTQ candidates are strongly encouraged to apply.

### **Benefits**

The Blue Bench offers a comprehensive benefit package including \$300 employer contribution towards fully-funded medical plans, paid base dental, paid life insurance and long-term disability, as well as vision, short-term, and supplemental coverage options. We also offer generous paid vacation and sick/wellness time, and paid holiday leave that includes a summer break in July and an end-of-year break between Christmas and New Year's.

To apply, please submit a cover letter, resume, and three professional references to [jobs@thebluebench.org](mailto:jobs@thebluebench.org) and include "Bilingual Case Manager" in the subject line.